

CITY OF HAYWARD

AGENDA REPORT

AGENDA DATE 06/21/05

AGENDA ITEM 6

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: City Manager

SUBJECT: Project Management Services for Implementation of Cannery Plan

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to enter into an employment agreement for a Project Manager for the Cannery Area Plan Project.

DISCUSSION:


Last June, the Council authorized an employment agreement with Patricia Martel to serve as Project Manager for the Cannery Area Plan Project. Ms. Martel did an excellent job for the City and was instrumental in keeping the project on schedule. However, Ms. Martel was recently appointed City Manager of Daly City and staff has been working to fill the position since her departure.

As I indicated to the Council a year ago, this project is of sufficient scope, complexity and importance to the community to warrant a dedicated project manager. There continues to be significant coordination issues among the various agencies that are involved in the project. Also, compliance with the requirements of numerous agencies as design and construction occurs, has been, and will continue to be a major component of the project. The City, the Redevelopment Agency, HUSD and HARD are all coping with budget issues and do not have the staff to commit to this project on a full time basis.

With that in mind, staff has interviewed individuals that have the requisite experience and skills to manage such a project and proposes to contract with Ms. Lynn Dantzker to serve as the Project Manager. Ms. Dantzker is eminently qualified and has extensive experience, most recently as Development and Environmental Services Director and Assistant City Manager (with responsibility for Redevelopment) for the City of Fremont. I believe that Ms. Dantzker is well qualified to take over the duties of the Project Manager and I am recommending that Ms. Dantzker be employed as a contract employee to act as Project Manager for the project.

If authorization is granted, Ms. Dantzker will assume Project Manager responsibilities in late June. The terms of employment would be a contract for a period not to exceed two years. Compensation, including retirement and insurance benefits would be at the level authorized by the Council when Ms. Martel was retained, approximately \$163,000 per year. The position would not accrue vacation or sick leave. This cost will be borne by the project

project budget and will not be charged against the operating budget of either the Redevelopment Agency or the City's General Fund.


Jesús Armas, City Manager

Attachment: Resolution

HAYWARD CITY COUNCIL

RESOLUTION NO. 05-

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO
EXECUTE AN EMPLOYMENT AGREEMENT BETWEEN
LYNN DANTZKER AND THE CITY OF HAYWARD

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to negotiate and execute on behalf of the City of Hayward an employment agreement by and between Lynn Dantzker and the City of Hayward to act as Project Manager for the Cannery Area Plan Project, in a form approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA June 21, 2005

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward